



## Welcome to our Nursery

Thank you for taking the time to read through our nursery prospectus. Our nursery has been purpose built to cater for young children ranging from 0 – 5 years. We are located about a mile away from the M53 which links Liverpool through the Wirral to the Cheshire Plains, and we are also near to the New Chester Road. We place a large emphasis on discovering the world around us and believe our welcoming and unique environment plays a key role in supporting and extending childrens development and learning. Our superb outside area includes lots of opportunities for children to explore and actively learn in. Children enjoy planting and nurturing a variety of organic vegetables and flowers which also encourages lots of investigation into creepy crawlies.

Children learn to co-operate with each other throughout every part of their day in the nursery, whilst gaining confidence and independence through active fun.

Activities are planned to promote emotional, social, moral, spiritual and social development. Children are encouraged to be active and interactive, they feel valued as individuals which gives them the confidence to explore and learn and develop into strong and caring people.

We operate CCTV within each nursery room. This is recorded and saved for 2 weeks. Often parents will ask us how their child interacts with others and this gives us a great opportunity to share experiences first hand with them. Parents may view CCTV footage at any time for whatever reason.

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[www.daisyandjakedaynursery.co.uk](http://www.daisyandjakedaynursery.co.uk)

## **Partnership with Parents**

Parents/main carers are children's first and most enduring educators. When parents and practitioners work together in a nursery the results have a positive impact on a child's development and learning. We therefore seek to develop an effective partnership with all parents. Each child is assigned a Key Person. Their role is to help your child become familiar with our nursery and to feel safe and confident within it. They also talk to parents to make sure that the needs of your child are being met appropriately. Careful records of your child's development and progress are created and shared with parents regularly.

## **Open Door Policy**

**Please feel free to visit the nursery with or without an appointment. May we ask that you avoid lunch and sleep times which are between 11.30am and 1.30pm.**

We want parents to feel free to come into the Nursery and join in with activities, to have an informal chat about their child or to help with an activity that they may have a certain skill or knowledge about. Appointments can be made with a member of staff if a parent/carer wants to talk about their child, in confidence for a longer period.

## **Staff Qualifications**

Our Nursery Manager is a qualified NNEB with an NVQ Level 4 in Management of Early Years Care and Education. She has thirty years experience of working with children of all ages in schools, private day nurseries and a children's centre. We also have a qualified Teacher who assists in the planning of our Nursery Curriculum. She has thirty years experience of working with children of all ages in schools, private day nurseries and a children's centre. We also have a qualified Teacher who assists in the planning of our Nursery Curriculum. Each room is supported by a Nursery Supervisor who is qualified to N.V.Q level 3 or above. We also have N.V.Q level 2 and 3 staff deployed throughout the building. All staff hold an up to date, enhanced C.R.B. Check. It is a requirement that anyone working in our Nursery receives training and approved certificates on Child Protection, Food Hygiene and First Aid. Staff are encouraged to expand their knowledge in areas of child care which is of interest to them and regularly attend courses run by our local Early Years Department. In addition, we provide monthly, compulsory In House training sessions and policy reviews.



## Meals

Children eat with their eyes!

We are well aware that children can be very fussy eaters. Our menu is a combination of healthy, nutritious food, served attractively. We provide a full meal service of breakfast, lunch and tea with regular fruit snacks. Drinks of milk and water are available throughout the day. Children's individual dietary needs are taken into consideration and any special diets such as dairy free, vegetarian etc. are catered for. We do not add any salt to our meals and promote healthy eating throughout the nursery. Food is used for its high nutritional value and overseen by a qualified dietician. Menus follow a 4 weekly timetable. Where possible, to promote independence we encourage children to make choices. eg. choice of filling for baked potato. If a child is not eating well we will inform parents. Parents of children who prefer packed lunch are asked to not include any nuts and are asked to follow the guidelines outlined in our Healthy Eating policy. Below is a typical nursery menu. For a more detailed menu, please refer to our website or contact the nursery.

<i>Breakfast</i>	<i>Wholemeal toast, a selection of cereals, milk and water.</i>
<i>Snack</i>	<i>Fresh fruit platter</i>
<i>Lunch</i>	<i>Pork and mixed pepper casserole</i> <i>Fromage frais yoghurts or homemade banana bread.</i>
<i>Snack</i>	<i>Fresh fruit platter</i>
<i>Tea</i>	<i>Penne pasta with tuna and sweetcorn</i>

## Comments

We value your comments.

Please let us know if there are any areas you feel we could improve on. We are committed to excellence in childcare and are always open to suggestions. We have a Nursery volunteer committee who meet regularly and play an active role in nursery life. They gather information on parents/carers who may be able to help provide unique experiences for children in our care ie. A Firefighter dad who brought a Fire Engine to nursery. They are also consulted when making changes to policies and their ideas are welcomed.

## If you have a complaint

If you feel we are falling short of expectations or have a specific complaint, please speak to the supervisor of your child's group in the first instance. If the matter is more serious please speak to the Nursery Manager: Mrs Pamela Edwards or the Director: Mrs Lisa Collins.

If you wish to contact OFSTED the Address is:

OFSTED  
3<sup>rd</sup> Floor  
Royal Exchange Buildings  
St. Anne's Square  
Manchester  
M2 7LA

## The Early Years Foundation Stage

The Early Years Foundation Stage is implemented throughout the nursery. This is a new government initiative that has become statutory as from September 2008. This framework replaces, whilst building onto the significant Birth to Three Matters Framework, the Curriculum Guidance for the Foundation Stage and the National Standards for Under 8's Daycare and Childminding.

This single document will guide all practitioners working with children from birth to the end of this first year at school and will be the basis for Ofsted Inspection Requirements. It contains four distinct but complimentary themes.

**A Unique Child** recognises that every child is a competent learner from birth who can be resilient, capable, confident and self-assured. The commitments are focused around development; inclusion; safety; and health and well-being.

**Positive Relationships** describes how children learn to be strong and independent from a base of loving and secure relationships with parents and/or a key person. The commitments are focused around respect; partnership with parents; supporting learning; and the role of the key person.

**Enabling Environments** explains that the environment plays a key role in supporting and extending children's development and learning. The commitments are focused around observation, assessment and planning; support for every child; the learning environment; and the wider context – transitions, continuity, and multi-agency working.

**Learning and Development** recognises that children develop and learn in different ways and at different rates, and that all areas of learning and development are equally important and inter-connected.

This framework ensures "the child" as an individual in the central focus and starting point for all planning activities and continuous provision within all areas of the nursery.

We ensure parents have the opportunity to review their child's progress with the nursery on a regular basis. For children under two we produce daily records containing information about your child's day, meals eaten, nappy changing and toileting, sleeping and rest times and a general picture of their wellbeing throughout their time at nursery. Daily handover of children both morning and evening is also used as an opportunity to share information. We also inform parents of our topics and planned activities through a regular newsletter. Regular Development meetings are also held where you can view your child's progress profile.

For more information please visit website: [www.standards.dfes.gov.uk/eyfs](http://www.standards.dfes.gov.uk/eyfs)

## **Discipline**

Our staff always treat children with respect. Children are never smacked, shaken or treated roughly. Our approach is consistent and one that helps children see the consequences of their own actions. We provide opportunity for them to interpret feeling by listening to them and offering the necessary support that will enable them to verbalise their own frustrations. Our Behaviour Policy is available to view in the main entrance area.

## **Settling in**

Our aim is to ensure that all children in our setting are secure, safe and comfortable and happy to be left in our care.

- During the initial visit, parents/carers spend time discussing their child with the Room Supervisor and the member of staff who will be the key worker for their child. Children then have the opportunity to play within the room with the parent/carer present.
- A suggested 4 short visits are recommended before children commence a full session, however we appreciate each child is individual and they will not be rushed in any way.
- Further visiting times are then arranged where they can join the other children and slowly become familiar with their surroundings.
- Some parents may have their own settling in method which we are happy to discuss and try their suggestions.
- Children are given lots of attention and reassurance from the member of staff in their group.
- Parents are welcome to ring the nursery as many times as needed to check on the progress of their child.
- No child will be taken on an outing from the nursery until he or she is completely settled in.



## Mission Statement

This statement outlines the services that children, parents/carers and the community can expect from our Nursery and the values that inform our work:

### **Daisy and Jake Day Nursery aims to:**

- Create opportunities for a child to discover all manner of sounds, sights, shapes and textures both indoors and outdoors.
- Encourage children to make discoveries about themselves and the world in which they live through exploration and first hand experiences.
- Create an environment which allows children to feel secure and valued. To guide them to be considerate towards others and show respect.
- To listen to children and support their lines of discovery and enquiry. To add colour to a child's life by encouraging self expression and imagination.
- Provide a happy, safe, warm and stimulating environment for all children to play, learn and develop freely.

### **Our Nursery is committed to meeting the needs of parents and carers by:**

- Listening and responding to their views and concerns.
- Keeping them informed of our policies and procedures, including opening times, fees and charges, and programmes of activities.
- Sharing and discussing their child's achievements, experiences, progress and friendships, along with any difficulties that may arise.
- Providing Care and activities that put the needs and safety of the children first.
- Providing activities that promote each child's social, physical, moral and intellectual development.
- Providing a staff team that is experienced, well trained and properly supported.
- Providing services that meet the conditions of the Children's Act 1989 and all other relevant childcare legislation, wherever they apply.
- Listening to parents views through regular meetings with the Nursery volunteer committee.

